SmartKids Child Care & Learning Center

Location:	2 location Washington, PA	Job Type:	Full time, part time Or seasonal
Education:	High School Diploma or GED and 6 hours of ECE Credit preferred	Sector	Early Learning

#### Position Overview

The Teacher Assistant supports the Teachers and the Director by helping to create a caring and safe environment for the children and assisting in activities to improve the overall care and quality of education. S/he must be able to communicate, listen and work well with others in a team environment. Assisting the staff in implementing a quality educational program and in developing positive relationships with the children and their parents, the Teacher Assistant observes and documents children's interest and progress, and relays that information back to parents and staff. Teacher Assistants are responsible for implementing developmentally appropriate activities based on children's interests and needs under the direction of the Teacher and the Director.

### Key Responsibilities

- Assist in the implementation of curricula activities and encourage participation by children.
- Actively engage in activities; manage cleanliness, order, and availability of classroom materials.
- Maintain frequent communications with parents through informal discussions and progress reports.
- Encourage self-help and good hygiene through behavior modeling.
- Help ensure smooth, daily transition from home to child care center.
- Follow all center policies and state regulations.
- Maintain personal professional development plan to ensure continuous quality improvement.

# Additional Knowledge, Skills and Experience Required

- Minimum of 1-2 years of professional child care experience.
- High energy.
- Ability to work well with others.
- Strong oral and written communication skills and basic computer skills.
- A strong understanding of child development.
- Excellent leadership, organizational, and interpersonal skills.
- Infant/child CPR and First Aid certification.
- Must clear full background check.
- Must pass health screening.

# Physical Requirements

Able to lift 35 lbs

## How to Apply

Contact Megan for the 161 W Beau St location 724-229-9110 or

Sabrina for the Meadowlands location 724-746-1281

### SmartKids Child Care & Learning Center

Location:	2 locations Washington, PA	Job Type:	Part time, full time, seasonal
Education:	Associates Degree in ECE or a minimum of 30 hours of ECE Credit	Sector:	Early Learning
Languages:			
Date Posted:		Close Date:	

#### Position Overview

The Teacher is responsible for developing a cohesive teaching team, coordinating the curriculum, and managing the day-to-day operational activities of the classroom. Teachers must understand children's cognitive, social, emotional and physical development in order to ensure a safe and stimulating classroom environment where engaged and encouraged to succeed. The Teacher must be skilled in communicating with both children and adults in order to meet the needs of the children, effectively guide teacher assistants, and resolve parental concerns.

### **Key Responsibilities**

- Coordinate and implement educational curriculum by developing classroom activities based on developmentally appropriate practices and early learning standards.
- Lead by example; encourage teaching team success through modeling and coaching.
- Plan individual and group age-appropriate activities to actively engage children and encourage social, cognitive
  and emotional growth.
- Maintain frequent communications with parents through informal discussions, progress reports, and parentteacher conferences.
- Ensure all center policies and state regulations are met.
- Ensure a healthy classroom environment including maintaining appropriate hygiene and cleanliness standards and safety and security of children.
- Supervise teacher assistants and classroom volunteers to ensure they are following planned activities, hygiene and safety standards.
- Maintain accurate records, forms and files.
- Maintain personal professional development plan to ensure continuous quality improvement.

## Additional Knowledge, Skills and Experience Required

- Minimum of 2 years of professional child care experience.
- High energy.
- Strong oral and written communication skills and basic computer skills.
- Ability to work well with others (staff, children, and parents) and to foster a team environment.
- A strong understanding of child development.
- Excellent leadership, organizational, and interpersonal skills.
- Infant/child CPR and First Aid certification.
- Must clear full background check and must pass health screening.

## Physical Requirements

Be able to lift 35 lbs.

Press Release

FOR IMMEDIATE RELEASE

Smart Kids Child Care & Learning Center Inc Receives 2021 Best of Washington Award

Washington Award Program Honors the Achievement

WASHINGTON April 13, 2021 -- Smart Kids Child Care & Learning Center Inc has been selected for the 2021 Best of Washington Award in the Child Care Centers category by the Washington Award Program.

Each year, the Washington Award Program identifies companies that we believe have achieved exceptional marketing success in their local community and business category. These are local companies that enhance the positive image of small business through service to their customers and our community. These exceptional companies help make the Washington area a great place to live, work and play.

Various sources of information were gathered and analyzed to choose the winners in each category. The 2021 Washington Award Program focuses on quality, not quantity. Winners are determined based on the information gathered both internally by the Washington Award Program and data provided by third parties.

About Washington Award Program

The Washington Award Program is an annual awards program honoring the achievements and accomplishments of local businesses throughout the Washington area. Recognition is given to those companies that have shown the ability to use their best practices and implemented programs to generate competitive advantages and long-term value.

The Washington Award Program was established to recognize the best of local businesses in our community. Our organization works exclusively with local business owners, trade groups, professional associations and other business advertising and marketing groups. Our mission is to recognize the small business community's contributions to the U.S. economy.

SOURCE: Washington Award Program

CONTACT:

Washington Award Program

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